FORSYTH COUNTY PUBLIC LIBRARY

Addendum 2

Landscape RFP – Questions & Responses

This addendum answers questions received as of October 9, 2026.

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1. Solicitation Number & Envelope Labeling

Question: Solicitation number. Neither package shows a bid or solicitation number. What should the sealed envelopes be labeled with, other than the bid title and closing date?

- **Response:** All bid packages must be clearly marked on the outside lower left corner of the package face with the name of Bidder, Bid Title, and closing date.

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2. Submission Copies (Triplicate)

Question: Triplicate. Should the original (unbound) and two copies go inside one sealed package, or three separately sealed packages?

- **Response:** All 3 bid copies can be in the same sealed package.

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3. E-Verify Requirements

Question: E-Verify. Brown Bison Holdings LLC has no employees and will hire none for these contracts, so under O.C.G.A. 13-10-91 it is exempt from the E-Verify affidavit and provides a copy of the owner's state-issued driver's license instead. Will the Library accept that in place of the Contractor Affidavit (with an exemption affidavit if you have a form), while the subcontractor submits its own Subcontractor Affidavit with its E-Verify number?

- **Response:** If the primary contractor has no employees, a copy of the owner's state-issued driver's license will suffice. The subcontractor must provide the E-Verify Affidavit.

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4. Bidder References

Question: Bidder references. Brown Bison was formed in 2026 and has no completed contracts of its own. May its four references be business and professional references (banker, vendors, clients of the owner's other work), with the four comparable-scope references coming from the subcontractor, which the Library confirmed it also needs?

- **Response:** Please provide professional references that can attest to completed work.

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5. Insurance Rating

Question: Insurance rating. The terms ask for an A.M. Best rating of A-6 (the notice says A-7). Our general liability carrier is rated A- with a financial size category of IX. Please confirm that satisfies the requirement.

- **Response:** Best rating of A- corresponds to a financial strength category that meets or exceeds the A-5 threshold. Because their rating satisfies the minimum financial strength category required, this does meet the insurance requirement outlined in the bid packet.

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6. Landscape Visit Frequency

Question: Landscape visit frequency. The Landscape specifications describe the tasks at each visit but do not state how many visits per month or per season are expected for mowing and bed maintenance. What frequency should bidders price?

- **Response:** We do not specify the number of visits for landscape, but typically visits are weekly during the growing season (March–October) and less frequently during the colder months. Please refer to the scope for landscape maintenance expectations.

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7. Office Hours

Question: Office hours. Page 1 shows 8:00 to 4:30 and page 2 shows 9:00 to 5:00 for the bid receiving office. Which applies on October 22?

- **Response:** Our office hours are 8:30 a.m. to 5:00 p.m.

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8. Subcontracting & Written Consent

Question: If Brown Bison Holdings LLC bids with a local Forsyth County landscape company performing the mowing and bed maintenance as our subcontractor, and that company attends the October 5 walk-through and signs in under our name, may we treat your reply as that written consent, or would you prefer to issue it another way?

- **Response:** You may subcontract the work, but we will need you to provide references for both the bidder and the subcontractor. Regarding your request for written consent, please submit your proposal with the subcontractor clearly identified. Once we have reviewed the references, we will provide the formal written consent.

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9. Pre-Bid Meeting Attendance by Subcontractor

Question: In the event I am unable to attend, may an authorized representative of a named subcontractor attend and sign in on behalf of Varro Group LLC, and would that satisfy the mandatory attendance requirement for bid eligibility?

- **Response:** Yes, please have them sign in as the subcontractor and include your company name.

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10. Award Scope (By Location vs. In Full)

Question: Will this be awarded to one contractor or awarded per location?

- **Response:** This bid may be awarded by location or in full.

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11. Prior Contract Value & Scope Alignment

Question: What was prior vendor's cost and is the scope of work still the same? What is the current contract value for this contract? Can you please verify whether the scope of services under the previous contract aligns with the requirements of the current solicitation?

- **Response:** Our current cost is $89,703. The scope of the work has not changed for most locations. The scope has changed for Denmark and the way that mulch application is handled has changed.

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12. Pre-Bid Meeting Schedule & Travel

Question: Any chance the locations be visited all around the same time, looks like they have different time blocks in the pre-meeting?

- **Response:** The pre-bid meeting times are set to accommodate travel time to each location within the county.

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13. Independent Location Visits

Question: Can we personally view locations on our own?

- **Response:** The pre-bid meetings are mandatory for any bid submission. However, potential bidders are welcome to visit the locations any time.

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14. Formal Addendum Issuance

Question: Would you be able to issue a brief written addendum on each solicitation confirming that an authorized representative of a named subcontractor may attend the mandatory pre-bid conference and sign in on behalf of the prime bidder, as you described on September 25 for janitorial and again this morning for landscape?

- **Response:** All questions received and answered via email will be included in the addendum posted after the October 9 deadline for questions.

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15. Virtual Attendance

Question: Is it possible to attend the bid meeting virtually?

- **Response:** There is no virtual option for the pre-bid meeting.

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16. Detention Ponds, Bioswales & Bank Maintenance

Question: Will the cleanup of the ponds/swells and weeding of the bank behind the building (with love grass) be a separate line item not included in the bid?

- **Response:** The library will perform a one-time clean of the detention/bioswale ponds at the Denmark and Post Road libraries. Ongoing maintenance to keep

these areas maintained should be reflected in the bid. We will not do a one-time clean of the other detention ponds or the love grass.

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17. Mulch and Pine Straw Pricing

Question: The mulch and pine straw applications are quantitative in the bid, should they be quoted outside of the monthly price. Using a per cubic foot/bale price?

- **Response:** Please see Addendum 1 for the change in scope and the revised bid schedule.

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18. Mulch Depth & Tree Bed Expansion

Question: How deep do you want the mulch around the trees in the Post Road Parking lot? Are all tree beds in the parking lot to be expanded 2 feet per year of the contract?

- **Response:** Please see Addendum 1 for the change in scope and the revised bid schedule.

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19. Turf Care

Question: The RFP states the “appropriate use of herbicides” for the treatment and removal of weeds. Is Turf Care to be included in this bid?

- **Response:** No, turf care is not to be included.